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MEMORANDUM FOR:

SUBJECT:

25X6

Renewal of Eastern European Satellite, []
[] and Yugoslav Subscriptions for 1964

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1. On the basis of past experience and communications received by this office, Eastern European Satellite, [] and Yugoslav subscription renewal lists must be received at the various posts through which these materials are obtained, not later than on the date cited in paragraph 4.

2. If your renewal instructions arrive at the post after the subscription deadline receipt may be delayed by several months or longer, commencing only later in the year. Also, this office cannot guarantee that the deadlines may not be arbitrarily advanced by the subscription agencies. You are urged to transmit renewal lists well in advance of the deadline dates as a precautionary measure.

3. You are requested to prepare renewal lists to provide:

- a. Serial titles in alphabetical order, consecutively numbered in one over-all series for easy reference. List each country separately;
- b. Correct spelling, clear legibility, and cite title only in language of publication;
- c. All necessary bibliographic information, especially where titles are ordered in countries other than where published;
- d. Subscriptions only; press summaries, telephone directories, diplomatic, and foreign office lists are ordered separately by INR/CS/FP for all agencies;
- e. Appropriate fiscal authorization data for the posts.

4. Renewal Deadlines:

<u>Deadline Date</u>	<u>Country</u>	<u>Post (Address to)</u>
July 1	Satellites except CSR	Amembassy, PRAGUE

Decontrolled following December 31, 1973

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<u>Deadline Date</u>	<u>Country</u>	<u>Post (Address to:)</u>
September 30 (New subscriptions accepted during the year)	Czechoslovakia	Amembassy, PRAGUE
October 1 (Satellite subscriptions, except newspapers, are obtained through the GDR post office. Claims for missing issues ignored. New subscriptions accepted during the year with exceptions.)	Albania, China, Korea, Mongolia, Vietnam	USBER, BERLIN
October 15 (New subscriptions accepted for the calendar year only. Unsatisfactory service for cancellations, claims and reorders)	Satellites	Amembassy, PARIS
October 15	Satellites and USSR	USBER, BERLIN
November 1 (Probable date)	Poland	Amembassy, WARSAW
November 1 (New subscriptions accepted for the calendar year only. No refunds or claims for missing issues. Reorders accepted. <u>Poor Receipts</u>)	Albania	Amembassy, ROME
November 1 (Probable date) (New orders and cancellations accepted any time. Credit given for cancellations. Orders for back issues accepted.)	Hungary	Amlegation, BUDA PEST
November 1 (New orders will commence in the month following. No assurance of receiving claimed issues. No orders for back issues accepted.)	Rumania	Amlegation, BUCHAREST
November 15 (Refunds not generally made in the event of cancellation)	Yugoslavia	Amembassy, BELGRADE
November 15	East and 	USBER, BERLIN
December 15 (Renewals requested well in advance of deadline. Back issues difficult to acquire.)	Bulgaria	Amlegation, SOFIA

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5. For your information, deliveries from Berlin are as follows:

a. APO AIR (sent in diplomatic pouch), for newspapers and other urgent material; transit time 2-3 days.

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b. **SURFACE POUCH** (surface in name only), sent with other APO mail; transit time 4-7 days.

c. **AIR POUCH**, sent by commercial air (PAA) from Berlin. Such delivery must be specifically requested and allowance made for commercial charges.

APO AIR and SURFACE POUCHES leave Berlin by military train every evening and arrive in Frankfurt next morning, from where they are sent to New York on MATS planes. APO AIR pouches are given priority over SURFACE POUCHES.

6. For further information please call Code 182, ext. 4883.

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